



SPRINGFIELD TOWNSHIP DEVELOPMENT SERVICES DEPARTMENT

9150 Winton Road | Cincinnati, Ohio 45231

Phone: (513) 522-1410 | Fax: (513) 729-0818

ZONING CERTIFICATE APPLICATION

PROPERTY ADDRESS: _____ ZIP CODE: _____

SECTION _____ TOWN _____ RANGE _____ PARCEL # 590 - _____ - _____

SUBDIVISION _____ LOT # _____

APPLICANT _____	PHONE (____) _____	EMAIL _____
ADDRESS _____	CITY _____	ZIP _____
PROPERTY OWNER _____	PHONE (____) _____	EMAIL _____
ADDRESS _____	CITY _____	ZIP _____

**COMMERCIAL /
NON-RESIDENTIAL USE**

TYPE OF IMPROVEMENT - CHECK ALL THAT APPLY:

CHANGE OF USE NEW BUILDING (Complete the information in the box below):

JEDZ DISTRICT YES NO (JEDZ District Map: [Click Here](#)) (Springfield Township JEDZ Information: [Click Here](#))

END USER _____ DBA _____

CONTACT _____ E-MAIL _____ PHONE (____) _____

FEDERAL ID OF END USER #: _____

- | | | |
|---|-------------------------------------|---|
| <input type="checkbox"/> ACCESSORY STRUCTURE | <input type="checkbox"/> ADDITION | <input type="checkbox"/> ALTERATION |
| <input type="checkbox"/> FENCE (MATERIAL: _____; HT: _____) | <input type="checkbox"/> FOOD TRUCK | <input type="checkbox"/> FREE STANDING SIGN |
| <input type="checkbox"/> PERMANENT SIGN(S) | <input type="checkbox"/> REPAIR | <input type="checkbox"/> TEMPORARY SIGN |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> TENT | <input type="checkbox"/> WALL |
- TOTAL SQUARE FOOTAGE _____

_____ TOTAL IMPROVEMENT COST: \$ _____

RESIDENTIAL USE

TYPE OF IMPROVEMENT - CHECK ALL THAT APPLY:

- | | |
|---|---|
| <input type="checkbox"/> ACCESSORY STRUCTURE (EX. SHED, POOL, GAZEBO, CHICKEN COOP) | <input type="checkbox"/> HOME OCCUPATION |
| <input type="checkbox"/> ADDITION / DECK | <input type="checkbox"/> NEW SINGLE FAMILY |
| <input type="checkbox"/> FENCE (MATERIAL: _____; HT: _____) | |
| <input type="checkbox"/> NEW MULTI FAMILY | |
| <input type="checkbox"/> OTHER _____ | <input type="checkbox"/> TOTAL SQUARE FOOTAGE _____ |

TOTAL IMPROVEMENT COST: \$ _____

- **Is this application the result of / associated with a Springfield Township Board of Zoning Appeals or Zoning Commission Case?** YES NO If yes, please list the case number: _____

- **Explain use/project in detail:** (Residence type, # of units, business name, type of business, materials used or stored, etc.)

A site plan illustrating the proposed improvement is required for all applications except for a Change of Use or Home Occupation certificate. A site plan may be prepared by a contractor, or you may create your own at the discretion of the Development Services Department by utilizing CAGIS online: <https://cagis.hamilton-co.org/cagisonline/>

Some plans may also need approval from the Hamilton County Building Department. For more information, please see: https://www.hamiltoncountyohio.gov/government/departments/planning_and_development/buildings_and_inspections/index.php or contact 513-946-4550.

I hereby certify all the above statements, submitted information and plans to be factual and representative of the existing and proposed conditions of the property relative to this application, and agree to comply to the Springfield Township Zoning Resolution in the use of the property.

Applicant _____

Date _____